



2023 Mechanical, Electrical, Plumbing (MEP)  
Engineering Design Services Work Order Contract RFQ  
Solicitation No. PS-00147-LE

**ADDENDUM NO. 1**  
**January 20, 2023**

To Respondent of Record:

**CHANGES TO THE RFQ**

1. Page 13, Section I Project Information, insert section D. Additional Requirements, revised estimated project cost and contract term as follows:

*D. Additional Requirements*

1. *Respondent's team shall include a Professional Engineer(s) licensed in the State of Texas to perform the design for the project.*
2. *A **District Cooling System Business Strategy Consulting Services (DCSBSCS) Report** has been developed for SAWS on this project and has been made available for Consultants for informational purposes only. SAWS will require the execution of a DCSBSCS Form by the Consultant prior to the release of the report. The completed and signed form should be sent to Lindsay Esquivel via email at: [Lindsay.Esquivel@saws.org](mailto:Lindsay.Esquivel@saws.org)*

*The DCSBSCS form can also be found on the SAWS website at the following link:*

3. *Pursuant to Texas Government Code §552.372, if the contract amount of the Agreement with the selected firm(s) is at least \$1 million or through Amendment at a later date meets this threshold, the selected Respondent will be required to preserve all contracting information, as defined by §552.003, related to the Agreement for the duration of the Agreement and will be required to promptly provide SAWS with any such contracting information in its custody or possession upon SAWS' request. And, upon the completion of the Agreement will be required to either provide all such contracting information related to the Agreement at no cost to SAWS or preserve such contracting information related to the Agreement per the records retention requirements applicable to SAWS. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this Agreement, and the consultant agrees that the Agreement can be terminated if the Consultant knowingly or intentionally fails to comply with a requirement of that subchapter.*

*SAWS Estimated Project Cost: \$5,000,000.00*

*Contract Term: Four (4) years with one (1) optional 1-year extension.*

3. Page 21, Attachment I Project Charter, is removed and replaced in its entirety to update the Design Cost Forecast.

<b>END OF ADDENDUM 1</b>
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This Addendum is four (4) pages in its entirety with the attachments.

Attachments:

Attachment I Project Charter (1 page)

District Cooling System Business Strategy Consulting Services Report Form (1 page)

**Attachment I  
Project Charter**

# 2023 Mechanical, Electrical, Plumbing (MEP) Engineering Design Services Work Order Contract

Date: January 2023

## **Project Necessity**

With the most recent completion of SAWS' District Cooling System Business Strategy evaluation, there is a need for the design of cooling facility projects, often urgent, that are expected to last a relatively short period of time whereas the scope of work can be successfully completed within two years. Other core service areas at SAWS may also require the use of this contract.

## **Project Scope**

The project will fund engineering design services to help evaluate, rehabilitate, improve/upgrade, modify, add/demolish, replace, and expand facilities and equipment for SAWS' cooling system to support the recommendations being implemented as a result of the District Cooling System Business Strategy evaluation. These projects vary in size and location and may require the solicitation of contractor construction services on an urgent basis. The Work Order Contracts will be on an "as-needed" basis, and the scope of the work will depend on the nature of each individual task or project assignment. A work order will be issued upon identification of a project and determination of its scope and schedule.

## **Schedule**

<b>Event</b>	<b>Date</b>
<b>Start Design</b>	April 2023
<b>Advertise for Bid</b>	To be Scheduled per Work Order Project
<b>NTP Construction</b>	To be Scheduled per Work Order Project
<b>Project Complete</b>	To be Scheduled per Work Order Project

## **Cost Forecast**

<b>Project Cost Center</b>	<b>Cost Forecast</b>
<b>Land Acquisition</b>	As Necessary
<b>Design</b>	\$5,000,000.00
<b>Construction</b>	Varies per Work Order Contract

**District Cooling System Business Strategy  
Consulting Services (DCSBSCS) Report Form  
Solicitation No. PS-00147-LE  
2023 MEP Engineering Design Services Work Order Contract RFQ**

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Company Phone Number: \_\_\_\_\_

Please provide our company with a copy of the District Cooling System Business Strategy Consulting Services Report. I certify that we are a potential Respondent and/or a team member of a potential Respondent to the above-referenced RFQ. I understand that the DCSBSCS Report should not be shared with anyone other than persons or companies who will participate in the preparation of a proposal and/or serve as a potential team member on the project and that the information provided is solely for informational purposes only.

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Email Address: \_\_\_\_\_